



Doniphan West Schools
USD 111
Home of the Mustangs



BUILDING USE AGREEMENT

Today's Date: _____ Requested Usage Date(s) _____

Requested Room
or Area: _____

Organization/Group
Requesting Facility: _____

Time To Be Open: _____ AM ___PM

Time of Activity (if different from

Time To Be Closed: _____ AM ___PM

Opening Time): _____

Room or Area will be used for: _____

Equipment/Furniture Needed for Activity:

No. of Chairs: _____

Kitchen Equipment:

No. of Tables: _____

(Check Items to be Used)

****Note: Kitchen appliances are industrial type equipment. If you are unfamiliar with how to operate these appliances, please contact the school for an appointment to review their operations.*

- Cooking Utensils
- Convection Oven***
- Hot Cabinet (Food Warmer)***
- Refrigerator
- Freezer
- Serving(Steam) Table***
- Dishwasher***
- Salvager Machine***
(Not a Garbage Disposal)

Building Principal's Approval

Superintendent's Approval

NOTE: The user agrees to abide by the foregoing regulations and will not hold the school district or any employees or representatives thereof, liable in any way whatsoever for injury or suit of any kind which may arise as a result of the use of property.

We agree to pay replacement or satisfactory repair sought for any damage which our group causes to said property. Placement of a value on the damage is solely a matte for the School Board and Administrator.

We further agree to indemnify and hold said school district harmless from all loss, damage or injury; claims, debts or causes of action; legal fees and expenses in defense or prosecution of School District rights which may in any way be occasioned by use made by us of said school facilities.

Signature of Responsible Party

Home Phone#

Cell Phone #